



## Art Space Initiative Application

COCA is excited to offer the St. Louis arts community the opportunity to apply for the Art Space Initiative, a program making our facility accessible to artists and companies at a reduced rental cost.

### Eligibility

You must meet the eligibility requirements below to qualify for COCA's Art Space Initiative program.

- Professional Artist in our community – open application.
- Must submit a completed Art Space Initiative Application at least 48 hours in advance of studio usage.
- Artist must be working toward a production, event, or creating new work for a particular purpose.
- All participants engaged in the project must sign a Waiver of Liability prior to beginning the rehearsals.
- No programs/rehearsals that are charging admission/fee-for-service (workshops, masterclasses, etc.) will be permitted, and are seen as a conflict of interest with COCA programming.

### Hours of Operation

Request for studio usage must fall within COCA's standard hours of operation.

Fall/Winter/Spring Hours\*

MON–FRI | 9:00AM–9:00PM

SAT | 9:00AM–6:00PM

SUN | 11:00AM–6:00PM

*\* Due to COCA's internal programming, evening and weekend availability is limited.*

During summer months, Art Space Initiative bookings are limited to Monday through Thursday 4:00PM–9:00PM and Saturdays, based on availability. Art Space Initiative bookings will not be made on Fridays and Sundays.

### Our Policy

All artistic programming that occurs in COCA's studios must follow COCA's mission and values, with an understanding that COCA is an open facility that serves all ages. Concerns regarding inappropriate activity will be addressed by the Director of Administration.

### Contact Information

Name	
Street Address	
City, State, Zip Code	
Phone	
Email Address	
Artistic Director or Organization Name	
Organization Status	

## Studios

Rank your Top 5 preferred studios (1 being the most preferred and 5 being the least preferred):

### Dance Studios

- |   |   |
|---|---|
| <input type="checkbox"/> Emerson Studio ∞   | <input type="checkbox"/> Kranzberg Studio |
| <input type="checkbox"/> Staenberg Studio ∞ | <input type="checkbox"/> Rechter Studio ∞ |
| <input type="checkbox"/> Messing Studio     | <input type="checkbox"/> Peabody Studio ∞ |
| <input type="checkbox"/> Black Box Theatre  |   |

### Vocal Studios

- |   |   |
|---|---|
| <input type="checkbox"/> Bensinger Studio   | <input type="checkbox"/> Centene Studio   |
| <input type="checkbox"/> Staenberg Studio ∞ | <input type="checkbox"/> Rechter Studio ∞ |
| <input type="checkbox"/> Emerson Studio ∞   | <input type="checkbox"/> Kranzberg Studio |
| <input type="checkbox"/> Black Box Theatre  |   |

### Theatre Studios

- |   |   |
|---|---|
| <input type="checkbox"/> Bensinger Studio | <input type="checkbox"/> Black Box Studio |
| <input type="checkbox"/> Centene Studio   |   |

### Visual Art Studio

- Cohen Rosenthal Studio

∞ *Studio has marley flooring.*

## Date & Time

1st Choice

2nd Choice

3rd Choice

## Project Description & Space Requirements

Briefly summarize your current project and any space requirements in relation to intended use of space.

## Contributions

In exchange for the opportunity to use COCA's facility as part of the Art Space Initiative, we would like to explore what you/your organization can contribute back to COCA. Please list any suggestions. (i.e., tickets to performances, open rehearsals, volunteering for COCA)

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted into COCA's Art Space Initiative, any false statements, omissions, or other misrepresentations made by me on this application may result in the cancellation of bookings and prevention of future bookings.

Name (printed)	
Signature	
Date	

Thank you for completing this application form and for your interest in using space at COCA.

If you have any questions regarding this application or the Art Space Initiative Program, please contact:

Amanda Snow

Operations Coordinator

314.561.4891

[asnow@cocastl.org](mailto:asnow@cocastl.org)

**Office Use Only**

**Approval**

Date Received	
Signature of Approval	

**Final Bookings**

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**Total Hours Booked**

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