



COCA Summer Arts Camps
BEHAVIORAL & SAFETY POLICIES AT COCA

Please submit once per student per year, regardless of age

Name of first camp _____

Student Name _____ Parent/Guardian Name: _____

1. COCA students are expected to show respect to all fellow students, faculty and staff.
2. Students are not to eat or drink in the classrooms, except during designated snack or lunch times.
3. Students are to pass through the halls quietly, with no running. Students should be wearing soft-soled, closed toed shoes at all times. No tap shoes in the halls.
4. Students are to ask permission of the instructor before leaving the classroom **for any reason**, even to go to the bathroom.
5. Students are not allowed to leave the building unsupervised. Any student who walks home must provide a note of permission from a parent. See the Registrar or Camp Manager for this information.
6. Hitting, biting, kicking, pinching and spitting are unacceptable behaviors. Any student who hits, bites, kicks, pinches or spits at another student or a faculty member will be sent home immediately and may not be allowed to participate further.
7. Weapons are not allowed on the COCA campus. This includes guns of any sort, knives of any type (including Swiss Army knives), or any blunt or heavy objects that could be used as weapons. This also includes "fake" or toy weapons.
8. The use of cell phones is prohibited during camp hours, and we ask that children leave electronic tablets and games at home. COCA is not responsible for the loss or damage of personal cell phones or other electronic devices at camp.

PLEASE SIGN AND RETURN TO THE REGISTRATION OFFICE OR YOUR INSTRUCTOR BY THE FIRST DAY OF CAMP:

We have reviewed the above Behavioral and Safety Policies, and we agree to abide by them.

Parent/Guardian Signature Date

Student Signature (if applicable) Date