



2023–2024 VARIABLE TUITION APPLICATION

COCA – Center of Creative Arts is a multidisciplinary community arts center that provides exceptional arts education through programs, performances, and exhibitions. COCA is pleased to be able to offer variable tuition rates through the generous support from individual donors, foundations, and corporations.

PROGRAM INFORMATION

- Variable tuition is available regardless of race, age, sex, religion, disability, sexual orientation, or national origin.
- Variable tuition rates are determined on a sliding scale.
- Variable tuition rates will not be available to an applicant with a past due balance on their account.

WHICH PROGRAMS ARE COVERED BY VARIABLE TUITION?

- Variable tuition is available for classes/camps in:
 - Summer Classes 2023, Summer Arts Camps 2023
 - Fall Classes 2023
 - Winter/Spring Classes 2024, Spring Break Arts Camps 2024
- Each student may use a maximum participation (with variable tuition rates) in:
 - For Class: 1 class, per student, per semester
 - For Camp: 1 full week of camp (2 half days, or 1 full day); Before Care & After Care for 1 week are also eligible for the discount

WHO CAN USE THE VARIABLE TUITION AMOUNT WE RECEIVE?

- Variable tuition only may be used by the persons listed on this application. Unused variable tuition rates cannot be applied to another person or held over from one semester to the next.
- We value participation and want to ensure that enrollment spots are well utilized, thus, consistent attendance is a consideration for variable tuition reissue. Accounts must not have an overdue balance to receive variable tuition rates for the next semester.

WHAT COSTS CAN I EXPECT?

- Registration fees are exempt from variable tuition rates. All fees must be paid in full at the time of registration.
- For a student registering for more than 1 class per semester, or more than 1 week of camp, any additional classes or camps will be charged at the full tuition amount.
- Variable tuition rates only may be applied toward 1 class per semester and 1 week of camps.
- Variable tuition rates cannot be used for:
 - Master classes and other special offerings
 - Transportation, clothes, shoes, or supplies needed for the class

WHAT HAPPENS AFTER I SUBMIT MY COMPLETED APPLICATION?

- Variable tuition amounts will be emailed within 5 business days after submitting the application with instructions on how to register at the variable tuition rate.
- Registration forms should be submitted AFTER your variable tuition amount is issued. We cannot apply variable tuition to previous registrations, or register for the class at the same time we accept the application for variable tuition.

WHEN DO I NEED TO APPLY AGAIN?

Variable tuition applications are accepted and reviewed on a rolling basis throughout the year. All applicants must submit a new variable tuition application each year during the application period. The next application period will open January 22, 2024 (this application period will cover 2024 Summer Arts Camps, 2024 Summer Classes, 2024 Fall Classes, 2025 Spring Break Camps, and 2025 Winter/Spring Classes).

Variable tuition is issued on a first come, first served basis, as funds allow. Incomplete applications will not be processed.

HOW DO I SUBMIT MY APPLICATION?:

- Provide copies of the supporting documents of all income coming into the household. COCA does NOT have a public copy machine and cannot provide copies.
- Faxed applications will NOT be considered. Submit application in person, by email to registration@cocastl.org, or by mail.
- Questions? Contact the Registration Office at 314.561.4898.



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PART 1: APPLICANT INFORMATION

1. _____
 Student Name Student Birthday (mm/dd/yy) Gender Student Email (if over 18)

_____ Home Address City State Zip Telephone

2. _____
 Student Name Student Birthday (mm/dd/yy) Gender Student Email (if over 18)

3. _____
 Student Name Student Birthday (mm/dd/yy) Gender Student Email (if over 18)

PART 2: MAIN CONTACT

(If applicant(s) is under 18 years old)

_____ Name Relationship to student Primary Email (REQUIRED)*

_____ Home Address City State Zip Telephone

_____ Work Telephone Cell Phone Gender

PART 3: FINANCIAL INFORMATION

Complete the table below with your itemized income and provide supporting documentation of all income listed.

For Office Use Only:	Yes, I have/ receive	No, I do not have/ receive	Income
			2022 Tax Return (check "no" if did not file. 2021 will be accepted) - pages reflecting adjusted gross income, dependents, and any other income claimed
			If you did not file taxes: W2, or 2 consecutive pay stubs
			Unemployment Benefits - Monetary benefit determination letter
			Social Security Compensation - Letter stating the amount received and how often
			State Subsidized Funding (SNAP, Housing assistance, etc) - Award or statement letter

If you currently receive child support and/or alimony, provide the average monthly amount: _____

If you feel that the information provided does not accurately reflect your current financial situation, check here and a Registrar will be in touch to discuss your needs:

Total # of people in household	
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For Office Use:	<i>Grand Total:</i>	<i>Per Person Total:</i>
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*All communication concerning variable tuition rates is done through email.

By signing below, you acknowledge that the information on this application is accurate and completed to the best of your ability.

_____ ADULT APPLICANT/PARENT/GUARDIAN SIGNATURE _____ DATE

For office use only:
 Date/Time Received: _____ Received by: _____ Date Approved: _____ Approved by: _____ Assistance %: _____